

Kindy Handbook



VICTORIA PARK
CHRISTIAN SCHOOL



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Contact us

(08) 9362 2626

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WA 6100 Australia

www.victoriaparkchristianschool.wa.edu.au

admin@vpcs.wa.edu.au

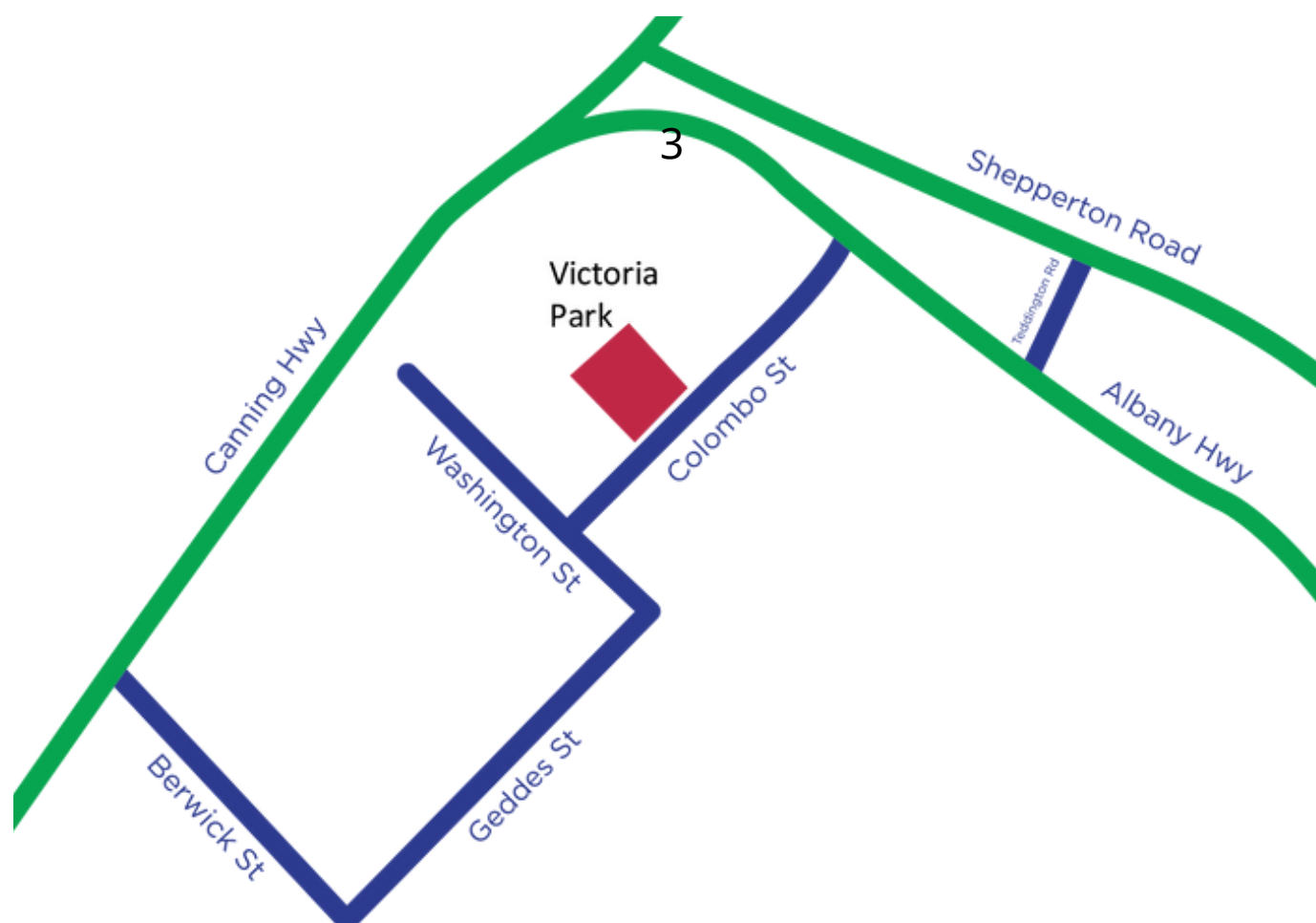
facebook.com/victoriaparkchristianschool/

CRICOS Provider No: 01850E

Hours of Operation

Classes Operate: 8:50am to 3:10pm

Student Supervision 8:30am to 3:30pm





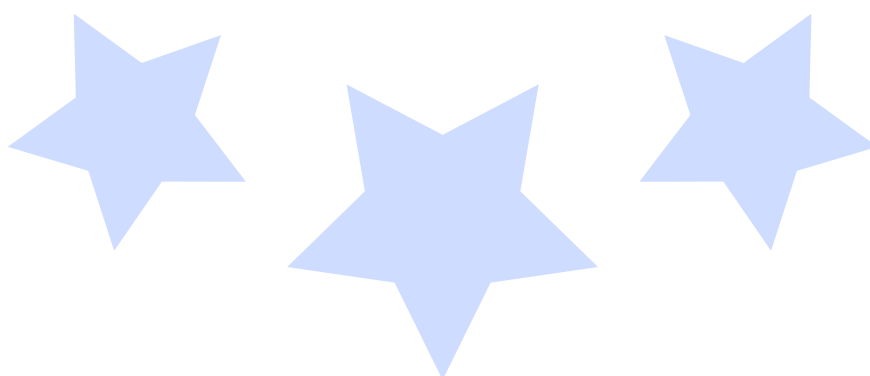


Ours
Author Unknown

“Whose child is this?” I asked one day
Seeing a little one out at play
“Mine,” said the parent with a tender smile
“Mine to keep a little while
To wash their hands and comb their hair
To help them with what they are to wear
To prepare them that they may always be good
And each day do the things they should”

“Whose child is this?” I asked again
As the door opened and someone came in
“Mine,” said the teacher with the same tender smile
“Mine to keep just for a little while
To teach them how to be gentle and kind
To guide and direct their dear little mind
To help them understand each rule
And get the best they can from school”

“Whose child is this?” I ask once more
Just as the little one entered the door
“Ours,” said the parent and teacher as they smiled
And each took the hand of the little child



Our School Values

Respect
Responsibility
Effort
Compassion
Service
Integrity
Resilience
Humility
Discernment
Hope
Justice



Welcome to Victoria Park Christian School.

This booklet provides you with information relating to our Pre-Kindy and Kindy program for 2024. Please take time to read through the booklet and if you have any questions regarding our school or the program, we will be happy to speak with you. You can contact our school administration staff on (08) 9362 2626 between 8:30am and 4:00pm. Please arrange to speak with the class teacher outside of teaching times.

ECE Staff - 2024

Principal: Mrs Felicity Drinkall
Class Teacher: Miss Rebekah Eyre
Education Assistants: Mrs Macri, Miss Duncan & Miss McCutcheon
Receptionist: Mrs Samantha McCutcheon

Criteria for Entrance to Pre-Kindergarten and Kindergarten:

*Application for Enrolment forms need to be completed and sent to the school with an application fee of \$250 (\$150.00 will be credited back to the first term's fees.) These forms are available from the school office.

*Pre-Kindy - The child must turn 3 before commencing.

*Kindy - The child must turn 4 before the 30th June of the school year for which they have enrolled.

Class Composition

*Our classes have a maximum of 25 students on any given day.

STUDENTS IN PRE-KINDY/KINDY CANNOT BE ENROLLED IN TWO SEPARATE SCHOOLS AT THE SAME TIME.



Fee Schedule

Annual Fee

Kindergarten

Pre-Kindergarten

3 year Old Program 2 days per week (Tuesday & Thursday) \$4,450

Kindergarten 3 days per week (Monday, Wednesday & Friday) \$2,840

Pre-Primary - Year 6

1 student full fee \$4,730

2 students - 20% discount \$3,780

3 students - 25% discount \$3,350

4 students - 30% discount \$3,310

Additional Fees

Essential Assessment (Pre-Primary - Year 6) \$20

Resource Fee \$25

Maintenance Fee \$100

Excursion/Incursion - (Pre-Kindy \$70 only) \$140

Swimming - not application to PK-K \$150

Sports Carnival \$10

Year 6 Camp \$350

Year 6 Levy (Graduation Shirt & end of year activities) \$50

Early Years Screening \$100

Stationery Levy PP, Year 1 & Year 2 \$50

Stationery Levy 4K \$40

Stationery Levy 3K \$30

Bus Fees

More than 10km including GST \$2,380

Less than 10km including GST \$2110

*Casual Bus Fee - one way \$ 7

*Arrangements and payments must be made prior to the student travelling on the bus.

Overseas Student Tuition

(PP-Year 6)

1 student full fee \$15,800

2nd/3rd/4th student 5% discount \$15,010

Application Fee \$250

(Kindergarten)

3 days per week (Monday, Wednesday & Friday) \$6,760

Application Fee \$250

Temporary Students

Per 10 weeks \$3,950

Per week + \$395

Stationery \$60

School Hours

Pre-Kindy

The Pre-Kindy Program runs for two days per week – Tuesdays and Thursdays. All children need to have turned 3 prior to starting Pre-Kindy.

Kindy

The Kindy Program runs for three days per week – Mondays, Wednesdays and Fridays. All children need to have turned 4 prior to the 30th June of the school year in which they have enrolled.

Kindy Schedule

Self-registration and free play 8:30am

Class commences 8:45am

Morning Tea 10:30am

Lunch 12:00pm – 12:30pm

Recess 1:30pm – 1:45pm

Class ends 2:50pm

Supervision

Kindy and Pre-Kindy staff will supervise your child from 8:30am to 3:10pm.

Please make sure that your child is delivered to and picked up from school during these times.

Another classroom teacher will be on supervision for pick ups until 3:30pm.

Child Collection

Because we care about the safety of your child, we require parents or caregivers to provide written notification regarding alternative pick-up arrangements from school. We cannot allow your child to leave with any person other than a parent without your permission.



Parent Information

Settling In and Drop Off Times

It is our aim for your child to settle in at school as quickly and as happily as possible. Please develop a short drop off routine, such as placing their drink bottle in the correct place, doing a puzzle together or sharing a hug. When you are ready to leave your child, please confidently say goodbye to them. Your confidence in their ability to cope is strongly reflected by them. Most children settle quickly once their parents go, but if there are any problems we will certainly let you know.

We offer a 'soft start' to both Kindy and Pre-Kindy to assist in making the transition to school an enjoyable one. Please let us know of any special circumstances for your family.

Independence at School

Coming to 'Big School' can be very exciting for some children, yet a very big change for others. To make school a happy place, children need to be prepared and know what to expect.

To help your child settle quickly into school give them some practice in:

- Opening and eating from a lunch box
- Using their drink bottle
- Taking off and putting on own footwear (velcro only) and jackets.
- Following simple Instructions.

Toileting

We strongly encourage you to have your child toilet trained before they begin school to ease their transition and support them in their independence. However, we also understand that each child will be ready to toilet independently in their own time and according to their own individual development.

Please be sure to share your child's toileting progress with Mrs Drinkall or Miss Eyre , so we can best support you and your child as they join our classroom environment.





Kindy and Pre-Kindy information is shared via Audiri (the whole school notice system) and Seesaw (the Kindy communication app). Information for how to access both of these will be available in your child's registration pack available from the classroom on Registration Day.

Throughout the year we will communicate with you on your child's progress. This will be done in the following formats:

- Term 1 – Interviews
- Term 2 – Semester 1 Report
- Term 4 – Semester 2 Report and Artfolio of work samples

If you have any queries in relation to your child's wellbeing or progress, please arrange to meet with your child's teacher via the Seesaw app. We appreciate any information about your child's health, needs or situations at home that may have an impact on their school experience. This is often difficult to do at busy before and after school times without prior appointment.

Equipment

- All writing and art resources are provided for your child.
- Students are required to wear the school sports uniform, white socks and plain sport shoes of any colour. Velcro only on shoes, no laces please .
- Students are required to wear a hat at all times while outside. Our Kindy space also has ample shade.
- Girls with long hair are required to keep it tied back at school.
- Stud earrings only may be worn. If your child wears jewellery on cultural or religious grounds, please advise us.
- Library bags (4 year olds only) are needed for students to borrow from the school library. Students cannot borrow from the library if they do not have their library bag. Library bags are purchased from the school office.

Stay & Play Session

On this day, you will be able to purchase uniforms, library bags, pay school fees and have a further opportunity to talk with the teachers should you wish to do so.

The school is open for uniform purchase between 9:00am and 4:00pm on January 25, 2024

Stay & Play Session

On this day, you will be able to purchase uniforms, library bags, pay school fees and have a further opportunity to talk with the teachers should you wish to do so.

The school is open for uniform purchase between 9:00am and 4:00pm on January 25, 2024

Times for the Play and Stay Sessions will be communicated by the class teacher.

Food Allergies

Please advise the school of any particular needs your child may have regarding allergies or food requirements. Victoria Park Christian School is a NUT AWARE school and we do have students with nut allergies. For this reason, we ask that you do not send food products that contain nuts or traces of nuts eg peanut butter, Nutella, museli bars. We do allow for birthdays to be celebrated at school – please refer to Birthdays under General Information.

Asthma/Anaphylaxis Action Plans

Please advise the school if your child has an active asthma or anaphylaxis plan. As per government requirement, we need a up to date copy of these in the office and in the classroom to keep your child safe. All required medication including Epipens, antihistamines, inhalers etc. will be stored in your child's classroom. Please ensure all medication is appropriately labelled with your child's name and dosage required.

If your child has other routine medication they need to take during school hours, please inform the office and fill out the provided paperwork.

Illness

Although it may be inconvenient, please do not send your child to school if they are sick. If your child is sick, please contact the school office by phoning (08) 9362 2626, emailing admin@vpcs.wa.edu.au or via the Audiri app to inform us of their absence. You may also wish to inform the teacher also, but the office must have official notice from you directly. Please contact the office also to find out when your child is able to come back to school after being ill.

Children with flu symptoms, fever or sore throat are to be kept home.



What your child needs to bring each day

Each day your child is required to bring the following items:

- A fresh cut piece of fruit or vegetable and other healthy snacks for morning and afternoon tea
- Water to drink in a bottle your child can use without help and will not spill if tipped over
- Healthy packed lunch
- Spare change of clothes x2 (underwear, pants, socks, t-shirt)

Please make sure that all of your child's belongings are clearly labeled with their name. This makes returning lost items to their rightful owners much easier. We kindly request that you leave your child's hat at school, rather than taking it to and from school everyday.

Make sure that your child's lunch is quick and easy to eat. During lunch eat time, approximately 20 minutes, children will be required to sit while eating. At all times we encourage healthy foods, please do not pack lollies, chips, cordials, chocolates etc. in your child's lunch box.

Health and Safety

Immunisation

It is compulsory that your child is up to date with his/her immunisation. Before entering school, it is required for the school to have a copy of your child's AIR Statement.

Sun Safety

Your child's health and wellbeing is our priority, thus the wearing of a school hat during outside play is essential to protect your child from the sun's harmful UV rays. The school has a 'No Hat Play in the Shade' policy. Please ensure you leave this hat at school, so it is not forgotten at home. We have shade sails covering our outdoor space in the Kindy playground.



Sports Uniform: Boys & Girls

Students in Pre-Kindy, Kindy and Pre-Primary wear the sports uniform every day.

Summer

- Sports polo shirt with school logo
- Navy sports shorts
- Appropriate plain coloured sport shoes with velcro (no flashing lights, music, attachments, adornments etc)
- White socks
- Sports Jacket when required

Winter

- Sports Jacket
- Navy sports pants - long
- Sports polo shirt with school logo
- Appropriate plain coloured sport shoes with velcro (no flashing lights, music, attachments, adornments etc)
- White Socks



Birthdays

All children love a birthday celebration! You are welcome to send in mini cupcakes or muffins etc (something that does not need cutting by the teacher) for your child's birthday. Lollies, gift bags or birthday parties are not allowed. Please let the teacher know a week in advance so that time can be allowed for the celebration. Please remember that we are a NUT AWARE school – do not provide cakes/foods that contain peanuts or nut products.



Hats

It is compulsory for all children to wear regulation school hats during lunch and recess play times and during outdoor class activities. Regulation uniform hats are available from the school. Please remember to label your child's hat with their name clearly on the inside.



Up-cycling and Donating Items

You can help us by collecting any of the following items (please ensure they are thoroughly cleaned before sending them to school).

- match boxes
- cardboard cylinders (not toilet rolls)
- cotton reels
- cardboard boxes from food items
- shells
- wool and string
- buttons and beads
- Easter egg wrappers
- foil wrapping paper
- off-cuts of wood and dowel

If you would like to donate some of the following items, it would be much appreciated:

- paper plates
- white paper patty pans
- old kitchen utensils, pots and pans
- cotton wool balls
- popsticks
- balloons

Working Bees

These are held twice a year and are advertised in the School Newsletter. Parents are able to help with maintenance of equipment and grounds by participating in these scheduled working bees. The annual maintenance fee of \$120 will be credited back to your tuition account - \$60 per working bee. Please ensure you sign the Working Bee Register before commencing work. This register is important should you ever be injured whilst working on the school property.

Do you have a talent?

If you have a special interest (eg painting, woodwork, sewing, cooking) and you would like to help out in the class, please let us know. We would love your involvement.



Early Years Learning Framework

The Framework is all about children 'Belonging, Being and Becoming' in many different ways. They each bring their own diverse experiences, perspectives, expectations, knowledge and skills to the classroom and further their learning through play. Play based learning enables children to:

- Express their personality and uniqueness
- Be curious and creative
- Make connections between prior experiences and new learning
- Develop relationships and concepts
- Stimulate their sense of wellbeing.

The Framework consists of five learning outcomes that convey the highest expectations for all children's learning. These learning outcomes are:

1. Children have a strong sense of identity
2. Children are connected with and contribute to their world
3. Children have a strong sense of wellbeing
4. Children are confident and involved learners
5. Children are effective communicators.

(Belonging, Being, Becoming – The Early Years Learning Framework for Australia, 2022, Australian Government Department of Education, Employment and Workplace Relations for the Council of Australian Governments <https://www.acecqa.gov.au/sites/default/files/2023-01/EYLF-2022-V2.0.pdf>)

Your child will be provided with a variety of opportunities and experiences both indoors and outdoors enabling them to develop in each of these areas. We take this type of play very seriously, as our play is our learning!



The Kindy Curriculum

Parent: "What did you do today?"

Child: "Nothing, we just played."

We have all heard this response before. The good news is that children learn best through 'play' and with hands-on activities. There are many different opportunities provided to students to allow them to formulate their own learning as well as directed learning activities. Please also note that the program is displayed at the entry to our Kindy classroom for you to take a look at.

Our Kindy students will learn to:

- Work individually, with peers, with teachers and with other school staff
- Share, cooperate and problem solve
- To ask questions, give answers and share their experiences with others
- Use a wide variety of self help skills
- Experience various activities presented in the Kindy environment (ie music, games, recognising numbers and letters, learning letter names and sounds, holding a pencil correctly and forming letters and numbers, using scissors to cut etc.)

Below are just some of the learning areas that your child will be participating in:

Worship/Bible: The 'Early Encounters' program is used to introduce your child to the many stories of the Bible. Through structured and unstructured learning times, your child will develop an understanding of who Jesus is and His plan for our salvation.

Developmental Play: This includes various play centres like building, play dough, painting, drawing, puzzles, games, creative art, sand and water.

Pre-Maths: Number work using songs and games, mathematical concepts using "hands on" experiences.

Pre-Reading: Children will participate in shared reading, sequencing activities and matching skills. Phonics is introduced at a slow pace using the Diana Rigg Phonics Program.

Writing: Children will begin the early stages of story writing. Children at this stage illustrate and then dictate their stories for teachers to write. Each child will be presented with opportunities to write their own name.



Physical Education: A variety of activities are planned to enhance the development of fundamental movement skills and sportsmanship.

The Arts: Children will be able to imagine, design and create objects that relate to current interests or stories we are exploring. We engage in music, dance and performance skills.

Speaking and Listening: Sharing boxes, learning of rhymes and songs, comprehension, following direction, engaging in whole group and small group discussions and listening to stories.

A note on screen time:

We know that children learn and develop best when their screen time is limited. Naturally, our classroom is full of hands on learning experiences. This limits our need to use screens and allows more practical learning time for your child. Screens will only be used during worship and rest time for songs and story telling.

Overview of the Kindy Team Philosophy

Our team is inspired by inquiry based learning and the Reggio Emilia Approach. We acknowledge the importance of building positive relationships with all children through meaningful interactions, shared learning, exploration and embracing each child's individual strengths, challenges, cultural and religious backgrounds and interests. We endeavour to build community links and strong connections between school and home, for the benefit of the holistic development of our students. We recognise that we are all global citizens and that God has given us a responsibility to model respect, care and appreciation for all environments. We strive to ensure sustainable practices are embedded and promoted in our educational program and practice. We believe a collaborative team of passionate and qualified staff is the key to success in all areas of Early Childhood Education. We recognise and value our role is as advocates for children, families, the community and education team, treating all with respect and equity.



Calendar 2024

Term One	Uniform Shop Open	Thursday	25 January
	Students commence	Tuesday	30 January
	Pre Kindy commence	Tuesday	30 January
	Kindy Students commence	Wednesday	31 January
	Welcome Back Picnic	Wednesday	07 February
	Public Holiday	Monday	04 March
	NAPLAN	Wed-Fri	13-15 March
	Students conclude	Wednesday	27 March
Term Two	Students commence	Monday	15 April
	ANZAC Day Public Holiday	Thursday	25 April
	Mother's Day High Tea	Friday	10 May
	School Photo Day	Friday	24 May
	Public Holiday	Monday	03 June
	Parent/teacher Interviews	Thursday	20 June
	Students conclude	Friday	21 June
	Term Three	Students commence	Monday
Father's Day Breakfast		Friday	30 August
School Concert		Thursday	19 September
Students conclude		Friday	20 September
Term Four	Students commence	Monday	07 October
	Sports Day	Tuesday	29 October
	Awards & Graduation Evening	Thursday	05 December
	Students conclude	Friday	06 December

*** These dates may be adjusted throughout the year. Please always refer to Audiri for the latest updates to important dates.***

Public Holidays

Friday	26 January	Australia Day
Monday	04 March	Labor Day
Friday	29 March	Good Friday
Monday	01 April	Easter Monday Holiday
Thursday	25 April	ANZAC Day Holiday
Monday	03 June	Western Australia Day
Monday	23 September	Kings Birthday
Wednesday	25 December	Christmas Day
Thursday	26 December	Boxing Day





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